

**Gazetted Government servants Entitlement –
Frequently asked Questions**

Sl. No.	Question	Answer
1.	How is the pay and allowances of a gazetted government servant regulated by the AG's office?	The pay and allowances admissible to a gazetted official of the Government of Meghalaya is regulated/authorized through a payslip issued by the AG's office in accordance with the rules and regulations of (Government of Meghalaya) FR & SR ; ROP(s); condition of service/service rules of the respective departments issued by Government of Meghalaya and from time to time
2	When is the AG's Office required to issue a new/fresh payslip?	A payslip is required to be issued by the AG's office to a gazetted officer on each of the following occasions: (a) On first appointment to government service. (b) On crossing the Efficiency Bar in the scale of pay attached to the post. (c) On transfer to a higher post. (d) On transfer to a temporary post. (e) On continuance of a temporary post. (f) On proceeding on leave (g) On return from leave. (h) Appointment under Regulation 4(d) or 3(f) of Meghalaya Public Service Commission (MPSC) Regulations. (i) On return from Foreign Service. (j) On deputation for training and on return from training. (k) On transfer to Government of Meghalaya from Government of India/other State Government.
3	On what occasions is a Handing Over Charge Report/Joining Report/Taking Over Charge Report required to be submitted to AG's office?	On the happening of any of the events mentioned above [except(b) and (e)], a Handing Over Charge Report/Joining Report/ Taking Over Charge Report as the case may be, showing : (i) the date of handing/taking over charge and clearly indicating whether it is the forenoon or afternoon of that day, (ii) The names of the relieving and relieved officers along with their designations written legibly at the appropriate places of the Report and (iii) The designation of the post in respect of which the charge is received and made over, should be made out and forwarded through a letter addressed to the Accounts Officer(MG

